

# Description of Testing Services



## Testing Process

**INTAKE APPOINTMENT:** All evaluations begin with an Intake Appointment which includes the parents and the evaluator. This is an opportunity for clients to discuss concerns or issues which guide the diagnostic evaluation. This discussion is used to gather background information, including a developmental and school history, and to determine the most appropriate plan of action. This appointment is generally 60-90 minutes.

**TESTING SESSIONS:** Aptitude, achievement and skill assessments are administered in all pre-academic and academic areas, depending upon the needs of each child.

Psycho-educational and psychological evaluations generally require two-three sessions, each ranging in duration from two-three hours; this is dependent upon the age of the child, the content areas to be assessed, and the rate at which each child works.

For speech-language evaluations, generally, two visits are necessary, ranging from three to four hours total. The initial testing session often includes discussion with the parents to obtain developmental information and issues related to the child's current communication and academic abilities.

Once the testing is completed, the results are analyzed. A written report is compiled which includes a description of the work completed, a conclusions section and a list of recommendations. The reports communicate essential information to parents and other professionals involved in programming for the child, and provide the necessary link between testing and effective educational programming. This portion of the assessment involves a minimum of two hours for scoring and a minimum of two hours for report-writing which is included in the fee.

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## EVALUATIONS

- Psycho-educational evaluation
  - Full academic evaluation
- Psychological evaluation
  - Full academic evaluation plus assessment for attention, executive function, and/or memory issues
- Social/Emotional assessment
- Speech-Language evaluation
  - Assessment of vocabulary, comprehension of oral language, working memory, speech production, and pragmatic language

**CLOSING CONFERENCE:** A final conference is held at the conclusion of the evaluation to discuss the results and recommendations with the parents. This is a particularly valuable component of the diagnostic process. The closing conference ranges from 60-90 minutes. If a speech/language evaluation was conducted in conjunction with a psycho-educational or a psychological, then the speech-language pathologist will participate in the closing conference. If a speech-language evaluation is conducted as a stand-alone evaluation, a final conference will be held with parents and speech-language pathologist. All evaluations include a closing conference.

<b>PAYMENT SCHEDULE</b>	
<b>PSYCHO-EDUCATIONAL EVALUATION</b>	<b>PSYCHOLOGICAL EVALUATION</b>
A nonrefundable payment is due at the Intake appointment.	A nonrefundable payment is due at the Intake appointment.
A payment is due at the first testing session.	A payment is due at the first testing session.
A payment is due at the second testing session.	A payment is due at the second testing session.
The entire balance must be paid in full in order to schedule a closing conference. If Social/Emotional Assessments or Speech Language Evaluations are also administered, the additional fees (as outlined above) must be paid before a written report is released.	

If testing is canceled prior to completion, you will be charged at an hourly rate for testing sessions and any work completed.

Payment is accepted in the form of check, money order, or credit card (Master Card, Visa, AMEX, or Discover). Checks are made payable to The Summit School. *If you plan on paying either the deposit or balance via credit card, you must notify the Business Office PRIOR to your Intake or Closing Conferences.*

## Insurance

The Summit Resource Center does not accept third party payments. The entire balance is to be paid by the client as outlined in the payment schedule above. If applicable, we can provide you with a coded invoice showing paid in full after the closing conference so that you can submit to your insurance provider to request reimbursement.

## Additional Services

### **CONSULTATION:**

Many times, parents of children who struggle academically have had testing from other professionals or from their school personnel and would like to speak with an impartial professional in the field to discuss testing results or to better understand the results. Additionally, parents often ask for guidance on how to translate diagnostic data to school programming or for information related to school placement options. Sometimes, parents who have a child who is struggling in school would like to speak with a professional about their child and seek guidance about next steps. A consultation appointment serves these varying needs.

### **SCHOOL OBSERVATIONS:**

School observations (optional) complement the diagnostic process as a means of assessing a child's learning pattern and coping style within a specific learning environment. The need for school observations varies depending upon the needs of a particular child and the presenting concerns. Parents may like to discuss the appropriateness of a school observation during the initial conference. If the observation is more than 30 miles from the evaluator's starting point, additional fees for mileage may be charged, but this fee would be discussed ahead of time with the family.

